
**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SHERIDAN SANITATION DISTRICT NO. 2
November 10, 2021**

The regular monthly meeting of the Board of Directors of Sheridan Sanitation District No. 2 was held on November 10, 2021, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas, and Dallas Hall. Also present at the meeting were Dryden Broyles of Water Resources Engineering Co., Manager of the District, Jim Swanson of JRS Engineering LLC, Engineer for the District, Russell J. Sindt, attorney for the District, and Janece Soendker and Cecilia Wang, of Clifton Larson Allen, accountants for the District.

The minutes of the October 13, 2021, regular meeting of the Board of Directors were read and **upon motion and second, approved.**

Under the item Manager's Report, by Dryden Broyles:

- a. Dryden noted that Locate requests (including UNCC), locates, and closing information was provided as requested.
- b. Dryden noted that the one and one-half inch tap at 3535 Riverpoint Parkway, in the amount of \$100,100.00 would be shared equally with Denver Metro.

Under the item Engineer's Report, by Jim Swanson:

- a. Jim noted that there was a repair on South Elliot Street by C&L with an expected invoice of approximately \$28,000.00 less a 5% retainage.
- b. Jim also noted that the sewer lining by C&L would commence after the first of the year.

- c. Jim noted that the 2022 Sanitary Sewer Annual Cleaning, CCTV & Maintenance Program Proposal Request for DRC Construction had a final base project total amount of \$31,639.40.
- d. Jim noted that the DRC Contract was not a construction project and progress made payments at 100% is allowed. The insurance certificates, including pollution insurance is in place.

Upon motion by Gertrude Maez and second, the Board unanimously approved the 2022 Sanitary Sewer Annual Cleaning and maintenance contract with DRC Construction Services, Inc.

Under the item Attorney's Report, by Russ Sindt:

- a. Russ noted that a new Director appointment would require the Oath of Office and Notice to the Division of Local Government regarding the appointment.
- b. Russ worked with Jim Swanson to complete the 2022 Sanitary Sewer Annual Cleaning contract with DRC, which will require a CDOT permit and insurance, including pollution insurance.

Under the item Financial Report, by Cecilia Wang and Janece Soendker:

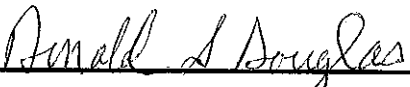
- a. Cecilia and Janece presented the Board with the Financial Report for the period ending September 30, 2021, and noted, that the current assets of the General Fund were approximately \$17,659.00. The funds available of the Enterprise Fund were approximately \$1.26 million at the end of September 2021 with capital assets being approximately \$1.3 million. Total funds available for the District as of September 30, 2021, were approximately \$1.3 million. It was also noted that the balance of the COLOTRUST account was approximately \$1,129,644.00 with interest at .02 percent as of November 10, 2021.

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- b. 2020 Budget. Russ noted that the Notice for the 2022 Budget Hearing had been published one time in the Englewood Herald for the November 10, 2021 Board Meeting. Chairman Dallas Hall opened the Public Hearing on the 2022 Budget and noted that there was no one to speak the Budget.

After discussion and upon motion by Gertrude Maez and second, the Board unanimously approved the appropriation of funds of approximately \$1.1 million as set forth in the 2022 Budget subject to the final assessed valuation and mill levy from Denver and Arapahoe Counties.

- c. Upon discussion by the Board it was the consensus that the Agreement with the District by Clifton Larson Allen (CLA) regarding the work by CLA for the Sheridan Sanitation District No. 2 was acceptable.
- d. Upon motion by Steve Douglas and second, the Board unanimously approved the Financial Report for the period ending November 30, 2021, and approved payment of the bills as presented.

The meeting was adjourned at 6:45 P.M.



Donald S. Douglas, Assistant Secretary