

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SHERIDAN SANITATION DISTRICT NO. 2
May 10, 2023**

The regular monthly meeting of the Board of Directors of Sheridan Sanitation District No. 2 was held on May 10, 2023, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas and John Olmsted. Also present at the meeting were Jim Swanson of JRS Engineering LLC, Manager and Engineer for the District, Russell J. Sindt, attorney for the District, and Cecelia Wang of Clifton Larson Allen, accountants for the District.

The minutes of the April 12, 2023, regular meeting of the Board of Directors were read and **upon motion by Kevin Johnson and second, approved.**

Under the item Manager and Engineer's Report, by Jim Swanson:

- a. Jim noted that the Utillo LLC contract renewal for 2023 was reviewed and the terms and conditions are the same as 2022. There were reasonable price increases for ticket processing, field locate ticket rates and emergency locate ticket rates. Jim was satisfied with the proposal by Utillo LLC and recommended approval for an extended one year contract.
- b. Jim noted that there was a development review for 2476 Hampden Avenue, between Clay Street to Bryant Street where warehouse, office retail and residential is proposed.
- c. Jim noted the GIS Map was in process and nearing completion.
- d. Jim noted that the 2023 Maintenance Program was in progress with adjusting the tops of 10 manholes to grade.

Upon Motion by Steve Douglas and seconded, the Board unanimously accepted the report by Jim Swanson.

Under the item Attorney's Report, by Russ Sindt:

- a. Russ reported that Steve Douglas and John Olmsted were to be sworn in at the Board meeting for 3 year terms.
- b. Russ noted that the Notice of Cancellation of the Election had been signed by Dallas Hall, Designated Election Official.
- c. Russ noted that at the close of business on the 63rd day of the Election there were no more candidates for the Director offices to be filed. The following candidates were declared to be elected, John Olmsted and Donald S Douglas each for 3 year terms until May 2026.
- d. Russ noted that the Oaths of Office and a current faithful performance bond for each Director would be provided to the Division of Local Government no later than 30 days from the date of the regular election.

Under the item Financial Report, by Cecelia Wang:

- a. Cecelia noted that there had been \$1,125,000.00 in expenditures for the District in 2022. The year end net for the District was \$2.7 million with cash at year end in the amount of \$8,660.


Upon motion by Kevin Johnson and second, claims were paid on a unanimous vote of the Board.

- b. March revenue was \$21,000 which was 48% of budget.
- c. An expense was noted for the election.
- d. Cecelia reviewed the auditor's report and noted that there was \$898,000 at year end on page 19 and noted the sewer service expenses on page 21 and noted the current mill levy was 0.440 mills.
- e. Cecelia noted that the Enterprise Fund 2022 amended budget had appropriation and expenditure of \$1,125,000 and the 2022 amended Enterprise Fund budget had been revised and approved by the Board.

- f. Cecelia presented the Board with the Financial Report for the period ending, March 31, 2023, and noted, that the current assets of the General Fund were approximately \$16,455.00 The funds available for the Enterprise Fund were approximately \$2,934,329.00 at the end of March 31,2023, with capital assets being approximately \$1,859,329.00. The total net position for the District as of March 31, 2023, was approximately \$2,823,918.00. It was also noted that the balance of the COLOTRUST account was approximately \$815,848.86 with interest at 5.03 percent as of March 31, 2023.
- g. Cecelia noted that the claims this evening were approximately \$90,854.41.

Upon Motion by Kevin Johnson and second, the Board unanimously accepted the Financial Report for the period ending, March 31, 2023, and approved payment of the bills as presented.

The meeting was adjourned at 7:05 P.M.



Donald Steven Douglas, Secretary