

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SHERIDAN SANITATION DISTRICT NO. 2
April 12, 2023**

The regular monthly meeting of the Board of Directors of Sheridan Sanitation District No. 2 was held on April 12, 2023, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez and Steve Douglas. John Olmsted was absent. Also present at the meeting were Jim Swanson of JRS Engineering LLC, Manager and Engineer for the District, Russell J. Sindt, attorney for the District, and Cecelia Wang of Clifton Larson Allen, accountants for the District.

Upon motion by Kevin Johnson and second the absence of John Olmsted was approved.

The minutes of the March 8, 2023, regular meeting of the Board of Directors were read and **upon motion by Steve Douglas and second, approved.**

Under the item Manager and Engineer's Report, by Jim Swanson:

- a. Jim reviewed the Metro Water Recovery 2022 annual summary water flow report and noted that a total of 107 million gallons of flow was contributed; 43% of which measured at the Federal Blvd meter, 8% measured at the Zuni meter and 49% from unmetered contributors.
- b. Jim conducted a development review at 3329 S. Bryant St. including the ADU attached to the house.
- c. Jim reviewed an Englewood housing authority (4100 S. Eliot St) for two 2 story, 3 unit multifamily structures and noted there will be a need for an easement to the sewer line.
- d. Jim reviewed an Englewood housing authority (3760 S. King St.) for one – 2 story – 7 unit multifamily structure.

- e. Jim noted that the Utilillo contract expires in June, 2023, and Jim should have a contract renewal by the May Board meeting.
- f. Jim passed the Waste Water Collection Class 1 operator permit.
- g. Jim noted that C&L has the pipe lining work across Federal remaining to complete.
- h. Jim presented the 2023 Rehabilitation Project agreement with C&L for lining five lines with CIPP in the amount of \$122,871.00. Jim noted this was approximately \$2,800 over the budget. Jim recommended approval.

Upon motion by Steve Douglas the Board approved an additional \$2,800 for the 2023 contract

- i. Jim discussed the 2023 maintenance program with DRC which includes 9 manholes to be raised. Jim presented Change Order #1 to add a tenth manhole to the agreement in the amount of \$1,000.

UPON MOTION by Steve Douglas and Second, the Board unanimously accepted the report by Jim Swanson.

Under the item Attorney's Report, by Russ Sindt:

- a. Russ reported that Steve Douglas and John Olmsted would be sworn in at the May 10 Board meeting for 3 year terms.
- b. Russ noted that there were no further candidates and that the Election of May 2, 2023 could be cancelled.

Upon motion by Dallas Hall and second the Board unanimously approved cancellation of the May 2, 2023 Election.

- c. Russ noted the cancellation of the Election would be published in the Englewood Herald.
- d. Russ noted that the hearing for the 2022 Budget was published in the Englewood Herald and was ready for the April 12 meeting.

- e. Russ noted there was an invoice in the amount of \$250 for the District's membership in the Special District Association.

Under the item Financial Report, by Cecelia Wang:

- a. Cecelia presented the amended 2022 budget and the Board opened a public hearing regarding the 2022 amended budget.

Upon motion by Chairman Dallas Hall and second, the Board unanimously approved the 2022 amended Budget.

- b. Cecelia presented the Board with the Financial Report for the period ending, February 28, 2023, and noted, that the current assets of the General Fund were approximately \$10,973.00 The funds available for the Enterprise Fund were approximately \$2,802,512.00 at the end of February 28, 2023, with capital assets being approximately \$1,847,566.00. The total net position for the District as of February 28, 2023, was approximately \$2,813,485.00. It was also noted that the balance of the COLOTRUST account was approximately \$803,031.84 with interest at 4.86 percent as of February 28, 2023.
- c. Cecelia noted that the claims this evening were approximately \$90,854.41.

Upon Motion by Kevin Johnson and second, the Board unanimously accepted the Financial Report for the period ending, February 28, 2023, and approved payment of the bills as presented.

The meeting was adjourned at 7:14 P.M.



Donald Steven Douglas, Secretary