

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SHERIDAN SANITATION DISTRICT NO. 2
January 11, 2023**

The regular monthly meeting of the Board of Directors of Sheridan Sanitation District No. 2 was held on January 11, 2023, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas, and John Olmsted. Also present at the meeting were Jim Swanson of JRS Engineering LLC, Manager and Engineer for the District, Russell J. Sindt, attorney for the District, and Janece Soendeker of Clifton Larson Allen, accountants for the District.

The minutes of the December 14, 2022, regular meeting of the Board of Directors were read and **upon motion by Steve Douglas and second, approved as amended.**

Under the item Manager and Engineer's Report, by Jim Swanson:

- a. Jim reported on the Metro Water recovery unmetered commercial flow connections which was increasing to 177 from 124 resulting the unmetered flow increasing by approximately 54%.
- b. Jim reviewed that the commercial billings for the City of Sheridan Municipal Building and Fire House connections had gotten combined during the billing transition. This is being corrected with the current billing cycle. Status of a third site is being reviewed.
- c. Jim reported a commercial property at 3880 S Lowell Blvd. will soon be applying for a new sanitary sewer connection permit.
- d. The DRCC Veterinary building on River Point Parkway is under construction and will also soon be applying for a new sanitary sewer connection permit.
- e. The 2021/22 Sanitary Sewer Rehabilitation Project at Federal and Mansfield has encountered site conditions requiring a change in

approach causing a time delay. Jim presented a Change Order to extend the line work to March 1, 2023.

Upon Motion by Kevin Johnson and second the Board unanimously approved the Change Order to extend the Project to March 1, 2023.

- f. Jim noted that he is working with the Colorado Department of Health to obtain a Class I Operator's License.

Under the item Attorney's Report, by Russ Sindt:

- a. Russ noted that the Transparency Notice for 2023 was ready to be filed with the Division of Local Government and he provided copies to the Board, Janece and Jim.

- b. Russ noted that there will be an Election on May 2 of 2023 for Board Directors:

-The seats held by John Olmstead and Steve Douglas are up for reelection.

-January 22, 2023 is the first day to provide Call for Nominations and Russ will provide Self-Nomination and Acceptance forms for John and Steve to fill out at the February 8 Board Meeting.

-Russ will publish the Call for Nominations one time in the Englewood Herald and will post the Election information on the District's website.

Under the item Financial Report, by Janece Soendeker:


- a. Janece presented the Board with the Financial Report for the period ending, November 30, 2022, and noted, that the current assets of the General Fund were approximately \$10,868.00. The funds available for the Enterprise Fund were approximately \$891,357.00 at the end of November 30, 2022, with capital assets being approximately \$1,826,239.00. The total net position for the District as of November 30, 2022, was approximately \$2,717,597.00. It was also noted that the balance of the COLOTRUST account was approximately \$802,793.19

with interest at 4.3 percent as of January 11, 2023.

- b. Janece noted that the claims this evening were approximately \$52,062.31.

Upon Motion by Gertrude Maez and second, the Board unanimously accepted the Financial Report for the period ending, November 30, 2022, and approved payment of the bills as presented.

The meeting was adjourned at 6:55 P.M.



Donald Steven Douglas, Secretary