

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SHERIDAN SANITATION DISTRICT NO. 2
February 9, 2022**

The regular monthly meeting of the Board of Directors of Sheridan Sanitation District No. 2 was held on February 9, 2022, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas, Dallas Hall, and John Olmsted. Also present at the meeting were Dryden Broyles of Water Resources Engineering Co., Manager of the District, Jim Swanson of JRS Engineering LLC, Engineer for the District, Russell J. Sindt, attorney for the District, and Cecilia Wang, of Clifton Larson Allen, accountants for the District.

The minutes of January 12, 2022, regular meeting of the Board of Directors were read and **upon motion and second, approved.**

Under the item Manager's Report, by Dryden Broyles:

Dryden noted that Locate requests (including UNCC), locates, and closing information was provided as requested.

Under the item Engineer's Report, by Jim Swanson:

- a. Jim reviewed the 811 Notifications Map, including the new polygons within the District's Boundaries in Denver and Arapahoe Counties. As a result of this review, the 811 Notification area was reduced from the general quarter section map coverage (ten quarter sections) to areas specifically encompassing, and surrounding, the District's sewer system. The revised mapping boundary should cause a 35% to 40% drop in 811 notifications received each month.

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- b. The District Amendment No. 11 was in final form regarding Additional Dwelling Units (ADUs) and was ready for approval by the Board.

Upon motion by Kevin Johnson, and second, the Board unanimously approved Amendment No. 11 to the Sheridan Sanitation District No. 2 Rules and Regulations.

- c. The Board discussed the cost of an "ADU Connection Fee" that would equal thirty-five percent (35%) of the cost of the current year's residential tap fee.

Upon motion by Kevin Johnson, and second, the Board set an ADU Connection Fee at 35% of the current \$9,000.00 residential tap fee or the amount of \$3,185.00.

- d. The Board discussed the quarterly customer service charge of 35% of the cost of the current year's quarterly customer charge rounded up to the nearest dollar.

Upon motion by Kevin Johnson, and second, the Board unanimously approved a quarterly customer service charge of 35% of the cost of the current year's quarterly customer charge rounded up to the nearest dollar.

- e. **Sanitation Rehabilitation Project.** Jim reviewed Change Order No. 1 of the District's Sanitary Sewer Rehabilitation Project and noted that the total additional cost per Change Order No. 1 was \$245,822.50 versus the amount budgeted being \$250,000.00. Jim noted there were 3 spot repairs at the Girard, Girton, and South Hooker Streets. There were also damaged pipe service lines as shown by the camera with the point repair cost being \$14,167.00. The Change Order for the 2022 Sanitary Sewer Rehabilitation Project also incorporates the balance of the 2021 Sanitary Sewer Rehabilitation Project into 2022 for \$231,655.50. The total cost of the Change Order is \$245,822.50.

Upon motion by Kevin Johnson, and second, the Change Order No. 1 for the Sheridan Sanitation District No. 2 – Sanitation Sewer Rehabilitation Project was unanimously approved by the Board of Directors.

It was also noted that the total contract price to date for the Sheridan Sewer Rehabilitation Project was \$642,190.25.

Under the item Attorney's Report, by Russ Sindt:

- a. **John Olmsted Oath.** Russ noted that the Oath of Office was executed and John Olmsted is fully admitted as a Board Director for the District (taking Ron Trujillo's seat). Russ noted that John would be added as a Board Member on the District's Transparency Notice, which is filed with the Special District Association of Colorado.
- b. **Term Limits Eliminated.** Russ noted after a review of District files that Term Limits of Director's for the District were eliminated at the 2002 District Election.
- c. **Election Resolution.** Under the item of Election Resolution Russ noted that there are filings by Gertrude Maez, Kevin Johnson, and Dallas Hall to continue in their seats for additional 3-year terms. If there are no further candidates for the 3 seats as of March 1, 2022, the Election can be canceled and a Notice of Cancellation of the Election would be published in the Englewood Herald.
- d. **Executive Session:** Kevin Johnson noted that the Board needed an Executive Session regarding the District Manager. Russ presented the Board with a summary of Colorado Executive Session Laws and noted that a Board Member must make a motion to enter an Executive Session by announcing the topic to be discussed.

Under the item Financial Report, by Cecilia Wang:

- a. Cecilia presented the Board with the Financial Report for the period ending December 31, 2021, and noted, that the current assets of the General Fund were approximately \$42,156.00. The funds available of the Enterprise Fund were approximately \$1.33 million at the end of December 31, 2021, with capital assets being approximately \$1.30 million. Total funds available for the District as of December 31, 2021, were approximately \$1.33 million. It was also noted that the balance of the COLOTRUST account was approximately \$1,133,069.00 with interest at .07 percent as of January 31, 2022.

b. Cecilia noted that 99% of the property tax for 2022 had been collected.


Upon Motion by Steve Douglas and second, the Board unanimously accepted the Financial Report for the period ending December 31, 2021, and approved payment of the bills as presented.

Kevin Johnson moved that the Board enter into an Executive Session pursuant to C.R.S. Section 24-6-402 (4)(f) for discussion of personnel matters involving the evaluation of the District Manager, who was previously informed of this meeting. The Board unanimously approved the Executive Session. The Executive Session of the Board Members and the District's Attorney Russ Sindt commenced at 7:15 p.m.

The Executive Session adjourned at 7:25 p.m. and the regular meeting continued with Manger Dryden Broyles in attendance. Dryden indicated that x-rays would be taken of his knee at an appointment this coming Friday, February 11, 2022. Kevin Johnson expressed concern with 811 outside locates requiring Dryden and concern with Dryden's overall health.

It was the consensus of the Board that Dryden report regarding his health and treatment that may be necessary.

The meeting was adjourned at 7:30 P.M.



Donald S. Douglas, Assistant Secretary