

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SHERIDAN SANITATION DISTRICT NO. 2
JUNE 14, 2023**

The regular monthly meeting of the Board of Directors at Sheridan Sanitation District No. 2 was held on June 14, 2023, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas and John Olmsted. Also present at the meeting were Jim Swanson of JRS Engineering LLC, Manager and Engineer for the District, Russell J. Sindt, attorney for the District, and Cecelia Wang of Clifton Larson Allen, accountants for the District.

The minutes of the May 10, 2023, regular meeting of the Board of Directors were read and **upon motion by John Olmsted and second, approved.**

Under the item Manager and Engineer's Report, by Jim Swanson:

- a. Jim noted that a formal motion for adoption of the 2023 Sanitary Sewer Connection Charges wasn't recorded at the September 2022 meeting when the 2023 charges were summarized. A motion to adopt was requested.

Upon motion by Gertrude Maez and second the Board unanimously approved the Sanitary Sewer Connection Charges for 2023.

- b. Jim noted there was a site development issue with the Mount Crest Catering project at 3880 S. Lowell Blvd. The sanitary sewer service line wasn't constructed in accordance with the 11/30/2022 approved plans. The constructed sanitary sewer service line doesn't meet the District's Rules and Regulations. Jim requested direction from the Board with this issue and presented two options. 1) Construct the service line per approved plan. 2) Modify the constructed improvements to separate the service lines for the two buildings on-

site. In either scenario, a sanitary sewer connection permit must be obtained for the new catering building.

Upon motion by Dallas Hall and second the Board unanimously approved that the sanitary sewer service line be constructed per approved plan, and a sewer permit would be required.

- c. Jim submitted a memo and reported that the sanitary sewer service connection (tap) audit was underway. Historical tap information has been integrated with the current account listings. Next steps include confirming whether accounts were businesses or residential units.
- d. Jim presented the final change order for the 2021 Sewer Rehab Project for C&L addressing final quantity adjustment. The final project cost was \$631,264.12.

Upon motion by Steve Douglas and second the Board unanimously approved the 2021 Project Change Order No. 5.

- e. Jim reported that the 2023 Sanitary Sewer Rehab Project and the 2023 Sanitary Sewer Rehab Project were both moving forward on schedule.

Upon Motion by Steve Douglas and second, the Board unanimously accepted the report by Jim Swanson.

Under the item Attorney's Report by Russ Sindt:

- a. Russ reported that he had submitted the 2022 Audit Letter to Fiscal Focus Partners.
- b. Russ noted the public notice of final settlement with C&L Water Solutions were published in the Englewood Herald on June 8 and June 15, 2023. The District will need a C&L lien waiver.
- c. Russ submitted a May 10, 2023 letter to Denver County, Arapahoe County and Dept. of Local Affairs noting cancellation of the election deeming candidates elected and oaths had been given to John Olmsted and Donald Douglas for 4 year terms to May, 2027.


- d. Russ presented the Board with a District Update Revision updating Jim as Manager and Engineer, and the 5 Director positions with Russ as District Attorney and Clifton Larson (Cecelia Wang) as accountants.
- e. Russ noted a Special District Association invoice of \$250.00 was submitted to Cecelia for payment.

Under the item Financial Report, by Cecelia Wang:

- a. Cecelia noted that the District has \$958,400.00 in funds as of May 31, 2023.
- b. Cecelia reported that the cash position of the District was \$135,000 with an April 30, 2023 net of \$846,534.
- c. Cecelia noted that property tax collections at the end of April 2023 were 46% of 2023.
- d. Cecelia presented the Board with the Financial Report for the period ending April 30, 2023, and noted that the current assets of the General Fund were approximately \$17,444.00. The funds available for the Enterprise Fund were approximately \$2,815,145.00 at the end of April 30, 2023, with capital assets being approximately \$19,877.00. The total net position for the District as of April 30, 2023, was approximately \$2,832,589.00. It was also noted that the balance of the COLOTRUST account was approximately \$846,534.60 with interest at 5.1 percent as of April 30, 2023.
- e. Cecelia noted that the claims this evening were approximately \$50,748.07.

Upon Motion by Kevin Johnson and second, the Board unanimously accepted the Financial Report for the period ending, April 30, 2023 and approved payment of the bills as presented.

The meeting was adjourned at 7:05 P.M



Donald Steven Douglas, Secretary