

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SHERIDAN SANITATION DISTRICT NO. 2  
March 13, 2024**

The regular monthly meeting of the Board of Directors at Sheridan Sanitation District No. 2 was held on March 13, 2024, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 5:00 P.M. by Chairman Dallas Hall. There were present: Dallas Hall, Kevin Johnson, Gertrude Maez, Steve Douglas and John Olmsted. Also present at the meeting were Russell J. Sindt, attorney for the District, and Thuy Dam of Clifton Larson Allen, accountants for the District.

Jim Swanson of JRS Engineering LLC, Manager and Engineer for the District, was absent and his absence from the meeting was noted and upon motion by Kevin Johnson and second, approved.

The minutes of the February 14, 2024, regular meeting of the Board of Directors were read and **upon motion by Kevin Johnson and second, approved.**

Under the item Manager and Engineer's Report, by Jim Swanson, was submitted in his absence:

- a. Jim presented an update on RFP's for Management and Services
- b. Jim provided an update regarding Unresolved Tap Connections Accounts
- c. Jim presented an update for the 2024 Sanitary Sewer Rehabilitation Project with C&L Water Solutions, Inc.
- d. Jim addressed the 2024 DRC Sewer Maintenance Project update
- e. Jim presented the GIS Map assembly of Tap Connection Data update

**Upon Motion by Steve Douglas and second, the Board unanimously approved the Manager and Engineer's report by Jim Swanson.**

Under the item Attorney's Report by Russ Sindt:

- a. Russ noted that the 2024 C&L Sewer Rehabilitation Agreement was signed by the District.
- b. Russ noted he has prepared a draft of the Intergovernmental Agreement for GIS Mapping between the City of Sheridan and the District and will be completed after final review with Jim Swanson.
- c. Russ presented the Fiscal Focus Partners Audit Agreement which was signed and approved.

Under the item Financial Report, by Thuy Dam:

- a. Thuy noted that the District has \$777,345 in funds as of January 31, 2024.
- b. Thuy reported that the total cash position of the District was \$754,838.00 as of March 13, 2024.
- c. Thuy presented the Board with the Financial Report for the period ending January 31, 2024, and noted that the current assets of the General Fund were approximately \$541.52. The funds available for the Enterprise Fund were approximately \$2,802,642.00 at the end of January, 2024 with Capital assets being approximately \$3,115,725.00. The total net position for the District as of January 31, 2024, was approximately \$2,803,184.00. It was also noted that the balance of the COLOTRUST account was approximately \$697,832 with interest at 5.52 percent as of February 29, 2024.
- d. Thuy noted that the claims this evening were approximately \$18,700.00.

Upon Motion by Gertrude Maez and second, the Board unanimously accepted the Financial Report for the period ending January 31, 2024, and approved payment of the bills as presented.

The meeting was adjourned at 6:05 PM

  
Donald Steven Douglas, Secretary