

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SHERIDAN SANITATION DISTRICT NO. 2  
December 14, 2022**

The regular monthly meeting of the Board of Directors of Sheridan Sanitation District No. 2 was held on December 14, 2022, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Vice Chairman Kevin Johnson as Dallas Hall was absent. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas, and John Olmsted. Also present at the meeting were Jim Swanson of JRS Engineering LLC, Manager and Engineer for the District, Russell J. Sindt, attorney for the District, and Janece Soendeker of Clifton Larson Allen, accountants for the District.

**Upon Motion by Steve Douglas and Second the Board unanimously approved that the Dallas Hall absence was excused and payment for the Board meeting was allowed.**

The minutes of the November 9, 2022, regular meeting of the Board of Directors were read and **upon motion by John Olmsted and second, approved as amended.**

Under the item Manager and Engineer's Report, by Jim Swanson:

- a. Jim reviewed the Property and Liability Insurance for 2023:
  - The proposed cost is \$7,729.00 including pollution coverage.
  - There is a slight increase over the 2022 Insurance.
  - A saving of approximately \$1,700.00 was achieved by increasing the general liability coverage deductibility to \$1,000.

**Upon Motion by Kevin Johnson and Second, the Board unanimously approved the District Insurance Coverage for 2023.**

- b. Jim reviewed his 2023 Manager and Engineering agreement. His hourly rate is increased slightly to \$120 per hour, otherwise the contract is the same as 2023.

**Upon Motion by Steve Douglas and Second the 2023 Manager and Engineering Services Agreement was approved.**

- c. Per a Metro Wastewater request, Jim provided water consumption data.
- d. There will be a customer letter insert with the 1<sup>st</sup> Quarter 2023 billing: Customers will be alerted to the electronic point and pay program versus the checks in the box. Base fee usage rates will be noted.
- e. The 2022 sewer project crossing at Mansfield is in place and should be done.
- f. The 2022 Sewer Cleaning CCTV project status is up to date.
- g. The 2023 DRC Sewer System Maintenance will include raising manholes to grade and there are 9 in play.

Under the item Attorney's Report, by Russ Sindt:

- a. Russ had a discussion with Eddie regarding an Agreement for 2023 Board meetings at Sheridan Recreation Center.
- b. Russ noted that there will be an election in May of 2023 for Board Directors:
  - Dallas Hall, Kevin Johnson and Gertrude Maez have 3 year terms to May of 2025 and will not be up for reelection.
  - John Olmstead and Steve Douglas have terms to May of 2023, however, they can run for reelection.
- c. Russ reviewed the Araphahoe County Valuation Notice of the District at \$98.1 million vs. \$92.1 million last year.
- d. Russ worked with Jim regarding the 2023 Insurance Renewal to maintain coverage at the current cost.
- e. Russ reviewed Tax Levies and Revenues for the District in 2023.

Under the item Financial Report, by Janece Soendeker:


- a. Janece presented the Board with the Financial Report for the period ending, October 31, 2022, and noted, that the current assets of the

General Fund were approximately \$12,592.00 The funds available of the Enterprise Fund were approximately \$1,024,646.00 at the end of October 31,2022, with capital assets being approximately \$1,679,278.00. The total net position for the District as of, October 31, 2022, was approximately \$2,703,924.00. It was also noted that the balance of the COLOTRUST account was approximately \$849,126.41 with interest at 3.83 percent as of December 14, 2022.

- b. Janece noted that the claims this evening were approximately \$168,397.02.

**Upon Motion by Steve Douglas and second, the Board unanimously accepted the Financial Report for the period ending, October 31, 2022, and approved payment of the bills as presented.**

The meeting was adjourned at 7:40 P.M.

  
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Donald Steven Douglas, Secretary