

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SHERIDAN SANITATION DISTRICT NO. 2
December 13, 2023**

The regular monthly meeting of the Board of Directors at Sheridan Sanitation District No. 2 was held on December 13, 2023, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Dallas Hall, Kevin Johnson, Gertrude Maez, Steve Douglas and John Olmsted. Also present at the meeting were Jim Swanson of JRS Engineering LLC, Manager and Engineer for the District, Russell J. Sindt, attorney for the District, and Carrie Bartow of Clifton Larson Allen, accountants for the District.

The minutes of the November 8, 2023, regular meeting of the Board of Directors were read and **upon motion by Steve Douglas and second, approved.**

Under the item Board Topics:

- a. Dallas Hall initiated a discussion regarding moving the Board meeting start time from 6 pm to 5 pm in 2024.

Upon Motion by Kevin Johnson and second, the Board unanimously Agreed to start meetings at 5:00 pm in 2024.

Under the item Manager and Engineer's Report, by Jim Swanson:

- a. Jim presented the JRSEC 2024 Agreement for Manager and Engineer through his retirement on June 30, 2024.

Upon Motion by Kevin Johnson and second, the Board unanimously agreed to the JRSEC 2024 agreement.

- b. Jim presented the 2024 SSPRA Agreement to reserve the District Board meeting room for 2024.

Upon Motion by John Olmsted and second, the Board unanimously agreed to the SSPRA agreement.

- c. Jim presented the 2024 Sanitary Sewer System Maintenance Agreement with DRC.

Upon Motion by Steve Douglas and second, the Board unanimously approved the Agreement with DRC.

Under the item Attorney's Report by Russ Sindt:

- a. Russ noted that the proposed 2024 Budget was posted within the District by Jim Swanson at City Hall, Jim's office and on the District website.
- b. Russ reported that the South Suburban contract was signed for the 2024 Board meetings for a fee of \$264.00 for the year.

Under the item Financial Report, by Carrie Bartow:

- a. Carrie noted that the District has \$819,877 in funds as of October 31, 2023.
- b. Carrie reported that the cash position of the District was \$67,149.00 with an October 31, 2023 net of \$824,863.
- c. Carrie noted that property tax collections at the end of October 2023 were 98.81 % of 2022.
- d. Carrie presented the Board with the Financial Report for the period ending October 31, 2023, and noted that the current assets of the General Fund were approximately \$15,695. The funds available for the Enterprise Fund were approximately \$2,797,181 at the end of October, 2023 with Capital assets being approximately \$3,069,222.00. The total net position for the District as of October 31, 2023, was approximately \$2,812,876.00. It was also noted that the balance of the COLOTRUST account was approximately \$675,656 with interest at 5.56 percent as of November 30, 2023.

- e. Carrie noted that the claims this evening were approximately \$25,180.00.

Upon Motion by Steve Douglas and second, the Board unanimously accepted the Financial Report for the period ending October 31, 2023 and approved payment of the bills as presented.

Carrie discussed the sewer rates for the District and reviewed two options:


- a. Option A
- Residential rate of \$55.00
 - Commercial rate of \$82.50
- b. Option B
- Residential rate of \$62.50
 - Commercial rate of \$82.50

Upon Motion by Steve Douglas and second, the Board unanimously approved Option A rates for 2024.

Carrie certified the Mill Levy rates for Arapahoe and Denver counties for 2024.

Upon Motion by Dallas Hall and second, the Board unanimously approved certification of the Mill Levy for Arapahoe and Denver Counties.

The meeting was adjourned at 7:20 PM


Donald Steven Douglas, Secretary