

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SHERIDAN SANITATION DISTRICT NO. 2
April 13, 2022**

The regular monthly meeting of the Board of Directors of Sheridan Sanitation District No. 2 was held on April 13, 2022, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas, Dallas Hall, and John Olmsted. Also present at the meeting were Dryden Broyles of Water Resources Engineering Co., Manager of the District, Jim Swanson of JRS Engineering LLC, Engineer for the District, Russell J. Sindt, attorney for the District, and Cecilia Wang, of Clifton Larson Allen, accountants for the District.

The minutes of March 9, 2022, regular meeting of the Board of Directors were read and **upon motion and second, approved, as amended.**

Under the item Manager's Report, by Dryden Broyles:

Dryden noted that Locate requests (including UNCC), locates, and closing information was provided as requested.

Under the item Engineer's Report, by Jim Swanson:

a. Regarding the C&L contract:

- Jim noted that C&L had completed a point repair map.
- The sewer line at MHO 1.1 to 1.2 filled over during the C&L Project.
- There was a sewer use issue at MHO 1.3 with backed-up sewage.
- Creative Landscape sewage was shut down during the point repair.
- C&L will reimburse Creative Landscape for the toilet issue.
- Under MHO 1.2 there was a sewer pipe replaced.
- There was a clear line from MHO 1.1 to DEMH.
- There is a pay application by C&L for work done from 1.2 to MHO 1.1 and an invoice of \$44,000.00 with a 5-cent percent reduction or a final total amount of \$41,950.00 from C&L.

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- There was also a billing for the damages to Creative Landscape in the amount of \$475.00.
 - Next month there will be an invoice of \$31,050.00 and a Change Order No. 2, which will include the increase for a missed billing of \$2,000.00 lessee prior amount for a total of \$1,766.00.

b. Jim also noted:

- That DRC was in process of video TVing and additional cleaning for 3,000 linear feet with billing tonight of \$24,086.00.
- He had 811 notifications for locates and he had proceeded with a color code for the mainline and laterals.
- There was a development on 2 commercial buildings at 30 880 So. Lowell and 3142 W. Hamden Avenue which will need service lines.
- Lastly, Jim noted that 43 percent of the Engineering Budget had been used during the first quarter of 2022 and he will continue to monitor this.

Under the item Attorney's Report, by Russ Sindt:

- a. **Cancellation of Election.** The Election was canceled and the candidates Dallas Hall, Gertrude Maez, and Kevin Johnson were elected to new 3-year terms.
- b. The Cancellation of the Election was posted in 6 places within the District boundaries and at the Clerk and Records Offices in Denver and Arapahoe Counties with a Cancellation Notice also submitted to the Division of Local Government.
- c. Russ noted that the Oaths of Office for Dallas, Gertrude, and Kevin would be given at the May 11, 2022 Board Meeting.
- d. Lastly, it was noted that John Olmsted was added to the Transparency Notice, which was filed with the Division of Local Government.


Under the item Financial Report, by Cecilia Wang:

- a. Cecilia noted that 43 percent of the 2022 Budget for Financial was spent in the first quarter and she will monitor this.

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- b. Cecilia presented the Board with the Financial Report for the period ending February 28, 2022, and noted, that the current assets of the General Fund were approximately \$10,185.00. The funds available of the Enterprise Fund were approximately \$1.437 million at the end of February 28, 2022, with capital assets being approximately \$1.30 million. Total funds available for the District as of February 28, 2022, were approximately \$1.44 million. It was also noted that the balance of the COLOTRUST account was approximately \$1,156,024.00 with interest at 0.25 percent as of April 13, 2022.
- c. Cecilia noted that 32% of the property tax for 2022 had been collected.
- d. Cecilia noted that she had received the 2020 Year End report which was available for review by the Board Members as well as Russ.

Upon Motion by Gertrude Maez and second, the Board unanimously accepted the Financial Report for the period ending February 28, 2022, and approved payment of the bills as presented.

The meeting was adjourned at 6:50 P.M.



Donald S. Douglas, Assistant Secretary