

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SHERIDAN SANITATION DISTRICT NO. 2
JULY 12, 2023**

The regular monthly meeting of the Board of Directors at Sheridan Sanitation District No. 2 was held on July 12, 2023, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas and John Olmsted. Also present at the meeting were Jim Swanson of JRS Engineering LLC, Manager and Engineer for the District, Russell J. Sindt, attorney for the District, and Cecelia Wang of Clifton Larson Allen, accountants for the District. Also present were Ryan McLean, Patrick McMichael and Ross Behm representing Mountain Crust Catering.

The minutes of the June 14, 2023, regular meeting of the Board of Directors were read and **upon motion by Kevin Johnson and second, approved.**

Under the item Presentation Mountain Crust Catering per Ryan McLean owner, he noted:

- a. The property was purchased 1 year ago with a grease interceptor in place for the existing Events Center building. He is constructing a new building, including a kitchen to support the Events Center.
- b. Ryan rerouted and constructed the onsite sewer service lines to use the existing tap connection to the sewer main.
- c. Ryan believed they would save infrastructure and permit expenses and that he had City approval of the proposed changes. Ryan did not seek District approval.

Following Ryan's presentation and board member questions related to the piping route layout modifications, the Board asked Jim for any additional comments. Jim offered the following:

- a. Jim learned in early June that the constructed improvements were installed differently than approved.
- b. The construction infrastructure doesn't meet the Rules and Regulations (R&Rs) section 5.2.4 Separate Tap Required.
- c. Correspondence sent in late fall during submittal review stated that a sewer connection charge was required and what the cost for 2023 was.
- d. A sanitary sewer connection charge is required by the R&Rs for each new water tap within the District.
- e. Any change of use causing increase in flow from an existing permit is in violation of the R&Rs without revision to the connection charge.
- f. Should a property owner cause or allow a violation of the R&Rs, the permit is subject to revocation by the Board.

Following Board discussion, it was concluded that Ryan will provide additional flow information to Jim, who will in turn contact Metro Water Recovery to provide guidance on connection charges for this property.

Under the item Manager and Engineer's Report, by Jim Swanson:

- a. Jim noted that a sanitary sewer service connection update is in progress for the 1,776 homes and 207 commercial properties.
- b. Jim noted that 2021, 2022 Sanitary Sewer Rehab Project is now completed.
- c. Jim reported that the 2023 Sanitary Sewer Rehab Project field work is complete. Following review of the as-constructed videos, staff will begin project closeout.
- d. Jim reported that the 2023 Maintenance Program acoustical assessment field work is approximately 95% complete. Following review of the results, a cleaning and CCTV scope will be developed.

Upon Motion by Steve Douglas and second, the Board unanimously accepted the report by Jim Swanson.

Under the item Attorney's Report by Russ Sindt:

- a. Russ reported that he met with Jim regarding the Mountain Crust Catering Sanitary Sewer Service line.


- b. Russ reported he was notified by the Dept. of Local Affairs that the terms of Directors are now 4 years in length. Therefore, John Olmsted and Donald Douglas will be serving 4 year terms to May, 2027. Russ will contact the Englewood Herald to publish the 4 year terms.

Under the item Financial Report, by Cecelia Wang:

- a. Cecelia noted that the District has \$958,400.00 in funds as of May 31, 2023.
- b. Cecelia reported that the cash position of the District was \$135,000 with an May 31, 2023 net of \$720,818.00
- c. Cecelia noted that property tax collections at the end of May 2023 were 46% of 2022.
- d. Cecelia presented the Board with the Financial Report for the period ending May 30, 2023, and noted that the current assets of the General Fund were approximately \$17,782.00. The funds available for the Enterprise Fund were approximately \$2,800,329 00 at the end of May 31, 2023, with capital assets being approximately \$19,877.00. The total net position for the District as of May 31, 2023, was approximately \$2,971,105.00. It was also noted that the balance of the COLOTRUST account was approximately \$826,537.00 with interest at 5.22 percent as of May 31, 2023.
- e. Cecelia noted that the claims this evening were approximately \$159,708.00.

Upon Motion by Kevin Johnson and second, the Board unanimously accepted the Financial Report for the period ending, May 31, 2023 and approved payment of the bills as presented.

The meeting was adjourned at 7:10 P.M


Donald Steven Douglas, Secretary