

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SHERIDAN SANITATION DISTRICT NO. 2
February 8, 2023**

The regular monthly meeting of the Board of Directors of Sheridan Sanitation District No. 2 was held on February 8, 2023, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas, and John Olmsted. Also present at the meeting were Jim Swanson of JRS Engineering LLC, Manager and Engineer for the District, Russell J. Sindt, attorney for the District, and Janece Soendeker of Clifton Larson Allen, accountants for the District.

The minutes of the January 11, 2023, regular meeting of the Board of Directors were read and **upon motion by Steve Douglas and second, approved.**

Under the item Manager and Engineer's Report, by Jim Swanson:

- a. Jim posted the meeting agenda at City Hall and on the district website
- b. Jim noted that there is a permit application for a water tap DRC at the vet hospital, the cost of which will be \$1,200,640 of which \$56,320 will go to the district.
- c. Jim reported that Mountain Crust Catering is underway Federal Boulevard and a building permit is in process. There will be a tap fee at the expense of \$49,152 of which \$24,576 will go to the District.
- d. Jim noted that DRC will raise the two manholes by Crust Pizza.
- e. Regarding the 2021/22 Sanitary Sewer Rehabilitation Project at Federal and Mansfield, 9 manholes are to be relocated.

Under the item Attorney's Report, by Russ Sindt:

- a. Russ provided an updated Board of Directors information sheet pending the Sheridan District election.
- b. Russ noted that John Olmsted and Steve Douglas are up for reelection and they submitted their self-nomination forms for the election.
- c. Russ published the Call for Nominations in the Englewood Herald February 2, 2023.
- d. There was discussion regarding the Election and the designated Election Official.

Upon Motion by Kevin Johnson and second the Board unanimously approved Dallas Hall to be the designated Election Official.

- e. Lastly, the Election Resolution was executed by Dallas Hall, the designated Election Official.

Under the item Financial Report, by Janece Soendeker:

- a. Janece reported that the budget will have to be redone and there need to be a budget hearing before the budget can be republished.
- b. Janece presented the Board with the Financial Report for the period ending, December 31, 2022, and noted, that the current assets of the General Fund were approximately \$46,559.00 The funds available for the Enterprise Fund were approximately \$2,819,070.00 at the end of December 31,2022, with capital assets being approximately \$1,852,735.00. The total net position for the District as of December 31, 2022, was approximately \$2,733,366.00. It was also noted that the balance of the COLOTRUST account was approximately \$657,488.29 with interest at 4.56 percent as of January 31, 2023.
- c. Janece noted that the claims this evening were approximately \$115,333.

Upon Motion by Steve Douglas and second to add the billing by DRC to be paid by Bill.com.

Upon Motion by Gertrude Maez and second, the Board unanimously accepted the Financial Report for the period ending, December 31, 2022, and approved payment of the bills as presented.

Upon Motion by Kevin Johnson and second, the Board unanimously approved the Fiscal Focus Audit at a price of \$5, 750.00

The meeting was adjourned at 6:40 P.M.



Donald Steven Douglas, Secretary