

SHERIDAN SANITATION DISTRICT NO. 2

8390 E. Crescent Pkwy., Suite 300
Greenwood Village, CO 80111
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NOTICE OF REGULAR MEETING AND AGENDA

DATE: November 13, 2024

TIME: 5:00 p.m.

LOCATION: Sheridan Recreation Center, 3325 W. Oxford Ave., Sheridan, CO 80236

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Dallas Hall	Chairman	May, 2025
Kevin Johnson	Vice-Chairman	May, 2025
Donald “Steve” Douglas	Secretary	May, 2027
Gertrude Maez	Treasurer	May, 2025
John Olmsted	Assistant Secretary	May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Review and consider approval of minutes from the October 9, 2024, regular board meeting (enclosure).
- F. Review and consider adoption of Resolution Regarding 2025 Annual Administrative Matters (enclosure).

II. LEGAL MATTERS

- A. Legal Status Report.
- B. Consider approval of Intergovernmental Agreement between Sheridan Sanitation District No. 2 and the City of Sheridan regarding Infrastructure Mapping (enclosure).
- C. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a

mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.

- D. Review and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).

III. MANAGER MATTERS

- A. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
- B. Review and consider approval of workers' compensation coverage for 2025.
- C. Designate website compliance coordinator.
- D. Authorize Board member or committee to work with district staff to transition website to ADA compliant hosting platform (enclosure).
- E. Review and consider approval of CLA Statements of Work for 2025 (enclosure).

IV. ENGINEERING MATTERS

- A. Engineer's Report.
- B. Review and consider approval of engagement of RG & Associates for engineering services in 2025 (enclosure).

V. FINANCIAL MATTERS

- A. Review and consider acceptance of September 30, 2024 Unaudited Financial Statements (enclosure).
- B. Review and ratify approval of previous claims (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Sums of Money and Authorize the Certification of the Tax Levy (enclosure).
- E. Review and consider adoption of Resolution Changing Sanitary Sewer Fees (enclosure).

VI. OTHER BUSINESS

VII. ADJOURNMENT

The next regular meeting is scheduled for December 11, 2024 at 5:00 p.m. at the Sheridan Recreation Center.