

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SHERIDAN SANITATION DISTRICT NO. 2  
December 8, 2021**

The regular monthly meeting of the Board of Directors of Sheridan Sanitation District No. 2 was held on December 8, 2021, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas, and Dallas Hall. Also present at the meeting were Dryden Broyles of Water Resources Engineering Co., Manager of the District, Jim Swanson of JRS Engineering LLC, Engineer for the District, Russell J. Sindt, attorney for the District, and Janece Soendker and Cecilia Wang, of Clifton Larson Allen, accountants for the District.

The minutes of the November 10, 2021, regular meeting of the Board of Directors were read and **upon motion and second, approved.**

Under the item Manager's Report, by Dryden Broyles:

- a. Dryden noted that Locate requests (including UNCC), locates, and closing information was provided as requested.
- b. Dryden noted that there were 70 to 80 locates per day due to utility pole replacements within the Sheridan District.

Under the item Engineer's Report, by Jim Swanson:

- a. Jim noted that he had reviewed the detailed scope of the 2022 cleaning and the finalization of this is pending.
- b. Jim noted that the Engineering Services Agreement for 2022 was amended for the hourly rates for engineering services for 2022 with an increase from \$105.00 to \$110.00 per hour.

**Upon motion by Steve Douglas and second, the Board unanimously approved the Engineering Services Agreement Amendment for 2022.**

- c. Jim noted that Additional Dwelling Units (ADUs) were increasing within the District. He had reviewed Sheridan's ADU Ordinance and the requirement for a "well-served letter" regarding sewer service for the ADUs. After discussion, it was the consensus of the Board that sewer service fees be required for ADUs. A permit requirement for ADUs is needed and the Board directed Russ and Jim to work up new regulations for the ADUs and to report the new regulations for Board review.

**Upon motion by Gertrude Maez and second, the Board unanimously directed that regulations be submitted for review by the Board regarding connection fees for ADUs.**

Under the item Attorney's Report, by Russ Sindt:

- a. Russ noted that the 2022 Budget was awaiting certification of mill levies from Arapahoe and Denver Counties and that the Budget Resolution would be finalized upon receiving the final mill levies.
- b. Russ noted that the 2022 Election in May would be for the seats now held by Kevin Johnson, Dallas Hall, and Gertrude Maez. Kevin and Gertrude are term-limited as they have served two four-year terms as set forth by the State Statute. Dallas Hall is eligible to run for a four-year term, as he has served a four-year term and served out a two-year term for Nancy Hall. Candidates for the seats vacated by Kevin, Dallas, and Gertrude would need to be filed by February 15, 2022, to be on the May 2022 Election. It was also noted that the seat held by deceased Ron Trujillo needs an appointment to cover his term to May 2023.
- c. Russ noted that he had contacted Eddie Kanoza regarding the Recreational Center Contract renewal for Board Meetings in 2022 and that a new contract for 2022 had been prepared by Russ and executed by Eddie Kanoza at the same fee as the 2021 Agreement.

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**Upon motion by Gertrude Maez and second, the Board unanimously approved the renewal Agreement with South Suburban Parks and Recreation District for Board Meetings in 2022.**

Under the item Financial Report, by Cecilia Wang and Janece Soendker:

- a. Cecilia and Janece presented the Board with the Financial Report for the period ending October 31, 2021, and noted, that the current assets of the General Fund were approximately \$16,185.00. The funds available of the Enterprise Fund were approximately \$1.13 million at the end of October 2021 with capital assets being approximately \$1.29 million. Total funds available for the District as of October 31, 2021, were approximately \$1.31 million. It was also noted that the balance of the COLOTRUST account was approximately \$1,133,936.00 with interest at .03 percent as of December 8, 2021.
- b. Cecilia and Janece noted that 98% of the property tax for 2021 had been collected.

The meeting was adjourned at 7:10 P.M.



Donald S. Douglas, Assistant Secretary