

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SHERIDAN SANITATION DISTRICT NO. 2  
October 12, 2022**

The regular monthly meeting of the Board of Directors of Sheridan Sanitation District No. 2 was held on October 12, 2022, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas, John Olmsted, and Dallas Hall. Also present at the meeting were Jim Swanson of JRS Engineering LLC, Manager and Engineer for the District, Russell J. Sindt, attorney for the District, and Cecilia Wang and Janece Soendeker of Clifton Larson Allen, accountants for the District.

The minutes of the, September 14, 2022, regular meeting of the Board of Directors were read and **upon motion and second, approved.**

Under the item Manager and Engineer's Report, by Jim Swanson:

- a. Jim noted that the Point and Pay online set up has been delayed until mid November.
- b. Jim recommended that there be a late payment waiver for the third quarter due to the Manager's turnover to Jim.

**Upon Motion by Kevin Johnson and Second, the Board Unanimously Authorized a Late Payment Waiver for the Third Quarter.**

- c. Jim noted that there were no new taps added during the third quarter.
- d. Jim noted there is the possibility of two new taps being added during the fourth quarter.
- e. Jim identified and located all of the manholes within the District.
- f. Jim noted that \$50,000 is included in the 2023 budget to fund adjusting various manholes and switching to the "condition based assessment" for the system.

Under the item Attorney's Report, by Russ Sindt:

- a. Russ provided a copy as to proposed budget which was executed by Secretary Donald Douglas.
- b. The budget hearing will be set for the November 9<sup>th</sup> Board meeting.
- c. The budget hearing notice will be submitted for publication in the Englewood Herald ASAP.
- d. Jim will post the budget notice at the Sheridan City Hall, the Sheridan Recreation Center and at Jim's residence at 6013 E. Briarwood Dr., Centennial, Colorado.

Under the item Financial Report, by Cecilia Wang and Janece Soendeker:

- a. Cecilia presented the Board with the Financial Report for the period ending, August 31, 2022, and noted, that the current assets of the General Fund were approximately \$16,227.00 The funds available of the Enterprise Fund were approximately \$1,018,987.00 at the end of, August 31, 2022, with capital assets being approximately \$1,684,448.00. The total net position for the District as of August 31, 2022, was approximately \$2,827,449.00 It was also noted that the balance of the COLOTRUST account was approximately \$893,025.69 with interest at 2.62 percent as of October 12<sup>th</sup>, 2022.
- b. Cecilia noted that the claims this evening were approximately \$38,303.00.

**Upon Motion by Steve Douglas and second, the Board unanimously accepted the Financial Report for the period ending, August 31, 2022, and approved payment of the bills as presented.**

- c. **2023 Budget presented by Cecilia and Janece:**

-The property tax at a .440 mill levy projected will increase by 3,000.00

-The General Fund budget will increase by approximately \$4,500.00.


-Sewer tap fees will have a base decrease to approximately \$10,240.00.

-Total expenditures requiring appropriation are estimated at \$894,000.00

-The reserve amount for 2023 is \$702,000.00 vs. a reserve amount of \$1.1 million in 2022.

**Upon Motion by Kevin Johnson and second, the Board unanimously moved to pay Clifton Larson Allen, accountants for the District, an additional payment amount of \$15,000.00 for their unanticipated additional work on converting the billing system to the new electronic format.**

The meeting was adjourned at 7:30 P.M.

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Donald Steven Douglas, Secretary