

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SHERIDAN SANITATION DISTRICT NO. 2  
August9,2023**

The regular monthly meeting of the Board of Directors at Sheridan Sanitation District No. 2 was held on August 9, 2023, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas and John Olmsted. Also present at the meeting were Jim Swanson of JRS Engineering LLC, Manager and Engineer for the District, Russell J. Sindt, attorney for the District, and Cecilia Wang of Clifton Larson Allen, accountants for the District.

The minutes of the July 12, 2023, regular meeting of the Board of Directors were read and **upon motion by Kevin Johnson and second, approved.**

Under the item Manager and Engineer's Report, by Jim Swanson:

- a. Jim provided an update on Mountain Crust Pizza:
  - Jim obtained additional flow information from Ryan McLean and presented this information in addition to the general site layout of the two buildings on the premises to Metro Water Recovery. Metro concluded that the connection charge would be equivalent to that for a one-inch water service meter. For 2023 this is \$49,152.00.
  - Jim presented an as-built copy of the sanitary sewer service line from the pizza kitchen. This configuration was different than the approved sanitary sewer service line layout on the approved plans. Based on Ryan's presentation last month, Jim recommended the Board waive the requirements of Section 5.2.4 Separate Tap Required in the Rules and Regulations, thus accepting the as-built layout. All other requirements in the Rules and Regulations remain in effect.
  - Jim reported that issuance of the Sewer Connection Permit was pending and would be processed upon receipt of payment.

**Upon Motion by Kevin Johnson and second, the Board unanimously accepted the report by Jim Swanson.**

- b. Jim reported an issue with the sewer tap at 3450 Clay St.
  - A builder purchased the property with the intent of building a new home.
  - The seller stated they had an active sewer tap and were paying quarterly bills.
  - The existing house was demolished on December 2, 2008.
  - The issue is the District's Rules & Regulations differ from Metro's Rules and Regulations regarding reactivation of a sewer tap.
  - The District requires purchase of a new sewer connection after 2 years of inactivity.
  - Metro has a 10-year grace period and then prorated charges since the grace period.
  - Jim recommended the District waive the terms and conditions included in Section 5.2.2 Non-Use / Demolition of Permitted Property and to further waive any District reactivation charges since sewer bills have been paid to date. Upon motion by Dallas Hall and second, the recommendation was approved.
  - Staff will prepare and present an amendment to the Rules and Regulations to address sewer service reactivation.
- c. Jim provided a sanitary sewer service connection (tap) audit summary. This audit identified twenty-one (21) businesses that are currently being billed as residential customers. Based on historical tap connection information, it is unclear what the status of the tap is (commercial or residential). Jim believed each property had its own story and needed to be addressed individually. No action was taken.
- d. Jim reported that staff was moving forward with project closeout of the 2023 Sanitary Sewer Rehabilitation Project.
- e. Jim reported that the cleaning and CCTV scope of work was sent to DRC Construction based on the Acoustical Assessment sewer evaluation performed earlier this year.

**Upon Motion by Kevin Johnson and second, the Board unanimously accepted the report by Jim Swanson.**

Under the item Attorney's Report by Russ Sindt:

- a. Russ noted that a cover letter was submitted to the Division of Local Government with copies to Arapahoe County and Denver County with:
  - Cancellation of the 2023 Election and,
  - Oaths of office for John Olmsted and Donald Douglas.
- b. Russ reported that an affidavit was submitted to the Englewood Herald noting 4 year terms regarding John Olmsted and Donald Douglas.
- c. Russ reported that the C&L Final Settlement will be published August 24<sup>th</sup> and 31<sup>st</sup> in the Englewood Herald.
- d. Cecilia will pay the invoice of \$34.36 for Cancellation of the Election.

Under the item Financial Report, by Cecilia Wang:

- a. Cecilia noted that the District has \$843,000.00 in funds as of June 30, 2023.
- b. Cecilj\_a reported that the cash position of the District was \$135,000 with a June 30, 2023 net of \$674,676.00
- c. Cecilia noted that property tax collections at the end of June, 2023 were 95% of 2022.
- d. Cecilia presented the Board with the Financial Report for the period ending June 30, 2023, and noted that the current assets of the General Fund were approximately \$22,962.00. The funds available for the Enterprise Fund were approximately \$2,808,441 00 at the end of June 30, 2023, with capital assets being approximately \$1,965,489.00. The total net position for the District as of June 30, 2023, was approximately \$2,831,403.00. It was also noted that the balance of the COLOTRUST account was approximately \$652,753.00 with interest at 5.29 percent as of July 31, 2023.
- e. Cecilia noted that the claims this evening were approximately \$136,487.00.

Upon Motion by Kevin Johnson and second, the Board unanimously accepted the Financial Report for the period ending, June 30, 2023 and approved payment of the bills as presented.

The meeting was adjourned at 6:58 PM

  
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Donald Steven Douglas, Secretary