

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SHERIDAN SANITATION DISTRICT NO. 2
January 12, 2022**

The regular monthly meeting of the Board of Directors of Sheridan Sanitation District No. 2 was held on January 12, 2022, in the Sheridan Recreation Center, at 3325 West Oxford Avenue, Sheridan, Colorado 80110.

The meeting was called to order at 6:00 P.M. by Chairman Dallas Hall. There were present: Kevin Johnson, Gertrude Maez, Steve Douglas, and Dallas Hall. Also present at the meeting were Dryden Broyles of Water Resources Engineering Co., Manager of the District, Jim Swanson of JRS Engineering LLC, Engineer for the District, Russell J. Sindt, attorney for the District, and Janece Soendker and Cecilia Wang, of Clifton Larson Allen, accountants for the District.

John Olmsted was also present and was introduced by Chairman, Dallas Hall, as being a District citizen and interested in filling out Ron Trujillo's seat.

After discussion by the Board and upon motion and second John Olmsted was elected to the Board of Directors by unanimous vote.

The minutes of the December 8, 2021, regular meeting of the Board of Directors were read and **upon motion and second, approved.**

Under the item Manager's Report, by Dryden Broyles:

- a. Dryden noted that Locate requests (including UNCC), locates, and closing information was provided as requested.
- b. Dryden noted that he had completed the Agenda Posting for District Board Meetings.

Under the item Engineer's Report, by Jim Swanson:

a. Jim presented the Board with a draft Amendment No. 11 to the District's Rules and Regulations relating to Additional Dwelling Units (ADUs).

b. It was the consensus of the Board that:

"The cost of an 'ADU Connection Fee' would equal thirty-five percent (35%) of the cost of the current year's residential tap fee. The cost of the quarterly customer charge for the ADU would equal thirty-five percent (35%) of the cost of the current year's quarterly customer charge."

c. It was the consensus of the Board that Amendment No. 11 should be finalized and presented to the Board for approval at the February Board Meeting.

Under the item Attorney's Report, by Russ Sindt:

a. Russ noted that he had updated the District's Transparency Notice, which is posted on the SDA website. Russ noted that he had also mailed the Transparency Notice and contact information for the District to the Department of Local Affairs and to the Arapahoe and Denver Recorders' Offices.

b. Russ noted that he had presented Dryden with Meeting Notices to Post at 3 locations within the District boundaries and at the Arapahoe and Denver Recorder's Offices, which said posting is required by January 15, 2022.

c. Russ presented the Board with a final Budget Resolution for 2020 which corrected the temporary mill levy reduction to 0.130 mills and the operating mill levy to 0.425 mills and noted that a final copy of the 2020 Budget was attached to the Budget Resolution. Janece will certify the 2021 Budget to the Division of Local Affairs on or before January 31, 2022.

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- d. **2022 Election.** Russ presented the Board with a Memo and noted that there is a Board Member election set for May 3, 2022, and that the seats now held by Kevin Johnson, Gertrude Maez, and Dallas Hall are up for election, for three-year terms.

Russ Presented the Board with the Election Resolution and after review by the Board and upon motion, by Gertrude Maez, and second, the Board unanimously approved the Election Resolution for the 2022 Election.

- e. Russ presented the Board with a Resolution appointing Donald Steve Douglas as Designated Election Official (DEO) and giving him the authority to cancel the Election if there were no more candidates than the seats to be filled.

Upon motion by Kevin Johnson, and second, the Board unanimously approved the Resolution appointing Donald Steve Douglas as DEO and with authority to cancel the election.

- f. Russ indicated the Self-Nomination and Acceptance forms were available to candidates for the Election and noted that Self-Nomination and Acceptance forms for the May 3, 2022 Regular Election were submitted to the Board by Gertrude Maez, Dallas Hall, and Kevin Johnson.


Under the item Financial Report, by Cecilia Wang and Janece Soendker:

- a. Cecilia and Janece presented the Board with the Financial Report for the period ending November 30, 2021, and noted, that the current assets of the General Fund were approximately \$15,028.00. The funds available of the Enterprise Fund were approximately \$1.31 million at the end of November 2021 with capital assets being approximately \$1.30 million. Total funds available for the District as of November 30, 2021, were approximately \$1.30 million. It was also noted that the balance of the COLOTRUST account was approximately \$1,133,936.00 with interest at .03 percent as of January 12, 2022.

b. Cecilia and Janece noted that 98% of the property tax for 2022 had been collected.

Upon Motion by Steve Douglas and second, the Board unanimously accepted the Financial Report for the period ending November 30, 2021, and approved payment of the bills as presented.

The meeting was adjourned at 7:10 P.M.



Donald S. Douglas, Assistant Secretary